# CCAFS Data Management Strategy Implementation Plan

5 September 2012

To implement the CCAFS Data Management Strategy (DMS) a working party has been set up.  Members of the working party met for a three-day meeting in August 2012.  The working party agreed the following tasks and timetable to create conditions that will allow the implementation of the DMS:

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| **Task** | **Date** |
| Establish a list of the guides and templates to help researchers and Centers adopt the DMS | 5 September 2012 |
| Producing descriptions of guidelines for inclusion in package to be sent to researchers | December 2012 |
| Finalising the guidelines and templates to make them available to researchers | March 2013 |
| Recruiting a Data and Information Specialist for the programme and person in place | End of 2012 or early 2013 |
| Design and implementation of a database for project monitoring and reporting | Beta version - March 2013 |
| Updating (and assessing the usability of) the portals for data reception: |  |
| AgTrials | November 2012 |
| CCAFS Climate | November 2012 |
| CCAFS Dataverse | November 2012 |
| Spatial data | Waiting to hear about possible Consortium level initiative |
| Information available to projects starting in 2013 | April 2013 |

Implementation of the strategy with researchers will occur in stages. CCAFS will start with *Data+* in relation to research that is proposed in 2013 (“new research”).  Once the mechanisms are in place and working well, it may then be possible to pull together *Data+* from completed activities.  This will depend on the data and the resources available.