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Poster guidelinesfor the Agricultural Innovation Systems in Africa (AISA) workshop

Prepared by AISA International Scientific and Organising Committee, 2 April 2013

You will find below some information and guidelines about the posters you may want to prepare and bring along with you for the AISA workshop. Also note that poster authors will have a chance to submit a 4-pager after the AISA workshop which will then be included in the AISA e-proceedings (see details below)

Extended abstract to be submitted to AISA organisers by 3 May 2013

* Title, authors & affiliations
* 400 words max., focusing mostly on results + key challenges, lessons & recommendations
* Indicate size of poster you are aiming at (standard or double width, see “Dimensions” below)
* To be submitted in Word 97-203 or Word 2007 format, Times New Roman, 12 font.

Note: Those not submitting abstracts but still keen on bringing a poster will not be guaranteed there will be a space allocated to their poster on the AISA workshop venue.

Type of content expected in poster for the AISA workshop

* Title, authors and their affiliations, logos
* Brief introduction: what the poster is about
* How, when and where work / experience was conducted (very brief - make reference to doc or website where details may be found)
* Main results: illustrations of key results from your work, through photographs, figures, tables if & when relevant
* Key challenges met: this is very important, as we want to avoid the typical "success story / advertisement" bias
* Key lessons & recommendations for research / policy / practice: formulate as generically and clearly as possible, so that they may have wide relevance for supporting multi-stakeholder innovation processes and systems
* Selected references (3–5 max)
* Website and/or contact details

Type of content expected in 4-page text to accompany poster

* Same sections as for poster, but add a 250-word abstract, a short discussion (1/2 page), some conclusions (1/3 page) and possibly more references
* To be prepared by those wanting their paper to appear in the AISA e-proceedings
* Deadline for submitting 4-pagers: 10 July 2013
* Note: organisers will not edit your text before the AISA workshop

Suggested reading & detailed guidelines

* see Tropentag paper (enclosed)
* see: <http://colinpurrington.com/tips/academic/posterdesign>

A few do's and don'ts

First of all: see the reading and guidelines indicated above: they are full of wisdom!

* Some “Do’s”

Follow the proposed structure and focus, use few words, no full sentences but rather key words and phrases as bullet points, use large fonts readable from distance, aerated, well-illustrated

* Some “Don'ts”

Out of focus, too many words, trying to say everything one has done, use of small fonts, crammed appearance, no or poor illustrations

Dimensions

Suggestions: aim at a standard poster of approximately 85 cm width and 120 cm height. If you really have a lot to say, opt for possibly twice that width (170 cm), i.e. a poster akin to 2 side-by-side standard posters). Size needs to be indicated when submitting the extended abstract.

Printing

This needs to be done at your own institution & before traveling to Nairobi. If this is really impossible for you, contact us ahead of time (at a minimum by 10 May) and we will see what can or cannot be done…

Deadlines

* Send extended abstract of proposed poster to Organising Committee (give email) by 3 May 2013
* 4-pager to be sent to Organising Committee no later than 12 July 2013 for inclusion in e-proceedings